Bowlee Park Pre School Admissions Policy

Introduction

This document sets out the admission arrangements of Bowlee Park Primary School Pre-school. The purpose of the admissions policy is to ensure that all pre-school places at Bowlee Park Primary are allocated and offered in an open and fair way. If the pre-school is oversubscribed, e.g. it has more applicants than places available, a policy is required to allocate and offer places in an open and fair way. Listed below is the policy and associated procedures used by Bowlee Park Primary when allocating pre-school places. The admission arrangements make it clear to parents/carers how and why places are allocated in a fair, clear and objective way:

Process

1. Applications for admission to the pre-school should be made by completing an application form before 15th January. Including birth certificate and proof of address.

2. School will notify parents of a place in due course

3. Whilst parental preference will be taken into account, a request for a full-time place cannot be guaranteed. Full time places will be confirmed following a successful transition into pre-school.

Priority will be given to those children who meet the criteria set out below.

Admissions Criteria

When pre-school has more applicants than places available, children are offered places in the following order:

1. Children in public care (looked after children), previously looked after or those children at risk of becoming looked after.

A "Looked After Child" (LAC) s a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. A "Previously Looked After Child" (PLAC) is a child who was looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order immediately following having been looked after. An "Internationally Adopted Previously Looked After Child (IAPLAC) is a child who appears (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

2. Children of staff.

Children of all staff of the school will be considered where the parent has a permanent contract of employment.

3. Children who will have a sibling in attendance at the time of their admission.

Siblings of pupils attending the school during the academic year to which the child would be admitted. 'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister a step brother or sister, or another child living in the same household who, in any of these cases, will be living with them at the same address at the date of their entry to the school. This does not include a cousin or other relative.

4. Distance from School

Measuring the shortest, suitable walking distance from the child's home to the main school office entrance on Windermere Road using google maps

Tie-breaker:

If the school is unable to distinguish between applicants using the published criteria (e.g. Siblings, those living the same distance from home to school, or families residing in the same block of flats) places will be offered via a random draw.

Waiting Lists

The school will operate a waiting list for pre-school places. Where the school receives more applications for places than there are places available, a waiting list will operate throughout the school year. This will be maintained by the school and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application. Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves it.

Enquiries should be made to the school office at Bowlee Park Primary
office@bowleepark.rochdale.sch.uk